

**The company should complete the Post-issue under mentioned formalities for listing of equity shares allotted on preferential basis**

1. Certified copy of the shareholders resolution approving the allotment.
2. Certified copy of the Board resolution for allotment of shares. Where the allotment of shares is pursuant to conversion of convertible instrument, certified copy of the board resolution for allotment of convertible instrument should also be submitted.
3. Pre and post Shareholding pattern in clause 35 format.
4. The enclosed form of share holding pattern should be submitted duly filled in as per its format alongwith the relevant Annexures as stated therein (Pre & Post-Issue).
5. Indicate the distinctive numbers of these shares allotted.
6. Additional Listing Fee (wherever applicable) on the enhanced capital alongwith service tax @ 10.3% on the same.
7. Non-refundable processing fee of Rs.55,150/- (Rs.50,000/- plus service tax @ 10.3%) payable by company as under

Equity/ Convertible instruments	If the same has not been paid at the time of obtaining in-principle approval. Further for second and subsequent conversion into equity, the same is payable for each conversion.
Convertible instruments	If the same has been paid at the time of obtaining in-principle approval, then for second and subsequent conversion into equity, the same is payable for each conversion.

Please note that the said processing fee should be sent by a separate demand draft.

8. Certified copies of the Bank Statement in highlighting therein the deposit of application/allotment monies and indicating the name of the allottee against each entry.
9. A certificate from the Statutory Auditors of the company should be submitted specifically certifying that the company has actually received the Application/Allotment Money aggregating to Rs.\_\_\_\_\_/ - from the applicants of these **equity shares** against the allotment of \_\_\_\_\_equity shares on \_\_\_\_\_ and there is no circulation of funds or mere passing of book entries in this regard.

OR

A certificate from the Statutory Auditors of the company (**if applicable**) should be submitted specifically certifying that the company has actually received on \_\_\_\_\_ the 25% upfront money amounted to Rs.\_\_\_\_\_/ - against the allotment of \_\_\_\_\_ **Warrants** and further the company has also received 75% Application/Allotment Monies amounted to Rs.\_\_\_\_\_/ - against allotment of the

aforesaid equity shares on conversion of these Warrants on \_\_\_\_\_ from the applicants of the aforesaid shares and there is no circulation of funds or mere passing of book entries in this regard.

10. A certificate from the Statutory Auditors/ Practicing Company Secretary certifying that

a. the company has complied with all the provisions of Chapter VII of SEBI (Issue of Capital and Disclosure Requirements) Regulations, 2009 and further the company has also complied with all the legal and statutory formalities

b. no statutory authority has restrained the company for issuing \_\_\_\_\_ equity shares to \_\_\_\_\_ on preferential basis.

c. the certificates of the shares issued on preferential basis have been stamped with an encumbrance as under:

“These shares will not be sold/transferred/hypothecated until \_\_\_\_\_” (1/3 years from the date of allotment)

This certificate should be in the following proforma:

Number of shares	Distinctive Numbers	Date upto which they are non-transferable
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11. A declaration from the Managing Director/Company Secretary of the company certifying that the documents filed by the company with the Exchange are same/similar/identical in all respect which have been filed by the company with Registrar of Companies/SEBI/Reserve Bank of India/FIPB in respect of the allotment of these shares issued on a preferential basis as well as enlistment of the aforesaid on the Exchange.

12. A certified true copy of the company's letter alongwith FC-GPR form filed with the Reserve Bank of India intimating about the allotment of equity shares to NRIs/FIIs/etc. should be submitted. Further the company is requested to submit a copy of the Foreign Inward Remittance Certificate for the monies received from NRIs and FIIs. (if applicable)

13. The company should submit the details of its Board of Directors in the enclosed format for updating the records of the Exchange.

14. The enclosed prescribed Listing Application Form should be submitted in respect of these shares.